

INLET BEACH WATER SYSTEM, INC.
DEVELOPMENT REVIEW REQUIREMENTS AND PROCEDURES

SUBMITTAL REQUIREMENTS

1. Application for service.
2. Three (3) complete sets of drawings and specifications (if applicable) of proposed civil and architectural plans including proposed fire protection systems (mechanical).
3. Application review fee (see last page for fee schedule).
4. Completed connection fee fixture unit sheet (for residential developments) or a tabulation of the proposed commercial development and associated fixture unit values. All calculations shall be based upon the fixture unit values established in the Inlet Beach Water System Fixture Value Worksheet.
5. Any proposed Florida Department of Environmental Protection water and/or wastewater construction permits with supporting calculations for all proposed utilities.
6. Review time is typically 14 days.

DRAWING REQUIREMENTS

1. Site Plan:
 - a. Proposed use of the site.
 - b. Address or legal description of the site.
 - c. Name, address and telephone number of designer/engineer.
 - d. Date of preparation and any subsequent revision dates.
 - e. Scale drawing.
 - f. North arrow.
 - g. Designated land use of the site and zoning category.
 - h. Designated land use of all adjacent lots or parcels.
 - i. Names of all adjacent streets.
 - j. Alleys, easements, or rights of way.
 - k. Deed restrictions or covenants.
 - l. Boundary lines and zoning category of surrounding parcels.
 - m. Flood zone base elevation.
 - n. Wetlands.
 - o. Shoreline vegetation.
 - p. Protected trees with size indicated.

2. Civil Drawings:

- a. Site plans shall be presented in a scale not more than 1" = 50'.
- b. Shall indicate all proposed improvements with proposed easements shown. Easements shall be 20 feet wide (minimum) and centered on the proposed utility. Water and sewer mains up to 7 feet in depth may be installed in a common easement with 5 feet of separation between the mains and a minimum of 6.5 feet of clear area to / from the outside of a given main and the limit of the easement.
- c. All proposed utilities shall be designed in accordance with the current version of Inlet Beach Water System, Inc.'s Standard Design and Construction Specifications and Standard Details.
- d. Any proposed developments to be located within 750 feet of an existing or proposed potable water supply well by Inlet Beach Water System, Inc., shall indicate this setback radius line on the proposed site plan and stormwater management drawings.
- e. Shall indicate the location of all proposed service connections and shall indicate proposed meter size and location.
- f. Location and size of all water and wastewater connections.
- g. Location of all wastewater service cleanouts and bends.
- h. Location and size of all proposed grease traps.

3. Architectural Drawings:

- a. Proposed buildings on site with use indicated.
- b. Location of all accessory structures.
- c. Dimensions and shapes of all buildings and structures.
- d. Finish floor elevations.
- e. Locations of all required setbacks.
- f. Building heights
- g. Fire meters or centralized water meter utility closets shall if proposed be shown and detailed on the construction drawings.

REQUEST FOR RELEASE OF SERVICE

Prior to releasing utility services and activating accounts, IBWS Inc., requires the following, approved documentation:

1. Record drawings in both printed (full size drawings, signed and sealed by the discipline registrants) and pdf format on disk for all stormwater and utilities. Digital drawings shall also bear the signature of the discipline registrants. A statement (signed and sealed) indicating any deviations from the originally approved drawings. Record drawings shall show all easements.
2. Copy of the certificate of completion of any Florida Department of Environmental Protection (FDEP) water and wastewater general permits issued for the project and associated release for service from the FDEP.
3. Complete payment of all applicable connection fees required by IBWS.
4. All operation and maintenance information for any pumps or equipment furnished with the project to be maintained by IBWS.
5. Copies of all bacteriological, pressure and startup testing required in the construction documents showing satisfactory results and compliance with the required standards.
6. Affidavit of recording from the Walton County Clerk of Courts of all easements conveyed to IBWS.

REVIEW FEES

Professional engineer review fees will apply to all project/development plans as follow. Additional fees may be applicable for multiple resubmittals or development documents or projects located within areas of wellhead protection zones.

Development ERC #	Review Fee
Residential site plan review only	\$ 250.00
1 – 10 ERC's	\$1,000.00
11 or more ERC's	\$1,500.00

*Charges listed are for initial review only. Additional reviews will be assessed fees accordingly.